

**Lake Ripley Management District
Meeting Minutes
July 16, 2016**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on July 16, 2016. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Georgia Gomez-Ibanez, Craig Kempel, Jane Jacobsen-Brown and Jimmy DeGidio. Walt Christensen was absent. Also in attendance: Lisa Griffin (LRMD Lake Manager), Gary Zibell, Kent Brown, Michael and Jameil Doman and Eddie Pahuski.

II. Public Comment

DeGidio commented on an ownership change and possible dispute at the Majestic Pine subdivision in regard to three parcels that may now be in private ownership instead of owned by the subdivision for public space. DeGidio also inquired on next cutting of woodland trail areas.

III. Approve Minutes of Last Meeting

Draft minutes from the June 18, 2016 meeting was reviewed. *Kempel moved to approve the June 18, 2016 meeting minutes. Motion seconded by Gomez-Ibanez. Motion carried 6-0.*

IV. Treasurer's Report

Sabella distributed and reviewed financial reports for the end of the second quarter June 30, 2016 to include a Statement of Assets, Liabilities, and Equity, a Statement of Revenue and Expenses, Actual Budget and Budget remaining, the General Ledger, and a transaction listing. As of June 30, asset balances included \$200 in petty cash and \$117,246.17 in the checking account. Sabella relayed liabilities of \$636.08 mainly consisting of staff expenses that were later paid in early July. A total of \$13,145.27 is held in restricted funds, with a fund balance of \$69,730.27. The district's current year to date revenue over expenses is \$33,934.55. A statement of Revenues and Expenses was showing the 3 month period ending and 6 month period. Revenue for the 3 month period was \$4,045.06 which consisted of property taxes, interest income, and grant rewards. Direct costs for the 3 month period was \$ 703.77 yielding a revenue over direct costs of \$3,341.29. Expenses and insurance payments were reviewed totaling to \$16,760.51 for the 3 month period. Total revenue for the 6 month period was \$78,005.28. A transaction listing was presented showing the details of individual disbursements. Additional forms were distributed on the upcoming proposed 2017 budget. Information was relayed as to the process of the determination of funds given to each category and the proposed budget amounts. Sabella finished by discussing the requirements of the State of Wisconsin Defined Benefit Pension Plan for employers to recognize portions of unfunded employee retirement plan liabilities on their annual financial statements. *DeGidio moved to accept the treasurer's report and enter it into the record. Motion seconded by Gomez-Ibanez. Motion carried 6-0.*

VI. Lake Manager's Report

- Outreach
 - CBCW/Boat Patrol partnership-19 contacts in 4 hours
 - CBCW Landing Blitz-July 4th weekend
 - Purple Loosestrife beetles released
- Preserve
 - First session of control by ERC
 - New fence complete, replacement kiosk doors ongoing
 - Woodland kiosk design ongoing
 - Proposal for wetland project-Agenda Item
- Cost-share
 - Review of 13 current cost-share sites, 8 remaining
 - Sylvan Mounds 1st Addition shoreline buffer completed
- Weed Harvesting

- o Launched equipment 6/21,

Date	06/22	06/23	06/28	06/30	07/05	07/06	07/11	07/12	07/13
#Loads	0.5	1.5	1.5	0.5	2	2	2	2	2

- o Earlier issues with battery seem to be resolved
- Other
 - o Monitoring continues on lake and inlet stream to include phosphorus
 - o Follow up on sand placement at Shoreplace beach with various parties
 - o Research and contacts for DNR possible DNR land for sale and potential partners
 - o Research on DNR permit process of new piers
 - o GHA-Implementation Meeting- 06/23/2016
 - o Audit Committee Meeting-06/24/2016
 - o Budget Meeting 07/08/2016

Near-Term Plans

- o Review remaining cost-share sites
- o Budget Hearing and Annual Meeting preparation
- o Boat survey
- o Updates to plant management plan
- o Summer Ripples
- o Healthy Lakes Grant reimbursement

Sabella requested research into solar powered trickle charger for the harvester battery.

VI. Old Business

A. Discussion and possible action on Town of Oakland Rain Garden Maintenance

Griffin relayed to the Board that the Town is meeting the following Tuesday in regard to the matter.

VII. New Business

A. Discussion and possible action on Buoy Placement

Molinaro relayed that buoys in each bay were not placed in correct position. The two bay's buoy lines are governed by Town of Oakland ordinance and GPS points are available for 6 slow no wake buoy. Griffin discussed correspondence with Town of Oakland on the matter with no clear indication on whether buoys would be fixed. It was suggested to provide the Town with GPS points for all buoys placed for future placement with discussion as to who is qualified to provide those buoy points. Molinaro requested DeGidio speak with the Town of Oakland on the matter.

B. Discussion and possible action on Construction Site Erosion Control Enforcement

Griffin discussed the issue of erosion control on construction sites that has been brought up at prior Board meetings throughout this season and concerns relayed to her from local residents. Discussion included how erosion control actions should be monitored and maintained. It was requested that our concerns for erosion control implementation and monitoring to be relayed to the Town of Oakland Board and request that requirements and maintenance specified in the Town of Oakland ordinance and Uniform Dwelling Code be enforced.

C. Discussion and possible action on Cost-share Project Compliance Reviews

Griffin provided an overview of the 22 cost-share recipient holders currently within the 10 year maintenance agreement period. Project reviews have been completed for 13 properties with 8 outstanding and 1 recently expired.

D. Discussion and possible action on Committee Appointments

Molinaro commented that there is an opening on the Audit Committee and Weed Harvesting Committee. A replacement should be sought prior to the next audit. No appointments made to the Weed Harvesting Committee as new Board Members may be appointed at the next Annual Meeting.

E. Discussion and possible action on Lake District Preserve Wetland Project

Griffin discussed the location, history of restoration work in the area, and current condition of the wetland. Wetland pooling has decreased due to the formation of a channel that is cutting into organic soils and is lowering the water table. Griffin relayed the partnership with US Fish and Wildlife Service and Wisconsin Waterfowl Association and their commitment to cost-share the project with LRMD. US F&W will apply for permits. Total cost for the project is \$3,000.00 with each partner contributing \$1,000.00. LRMD costs would be \$1000.00. ***DeGidio moved to accept the project as presented to the Board. Motion seconded by Kempel. Motion carried 6-0.***

F. Discussion and possible action on Outlet Dam Considerations

Molinaro stated that the property owners have postponed speaking about the outlet due to health issues. Molinaro and Griffin discussed considerations that would need to be addressed if any permanent structure were placed.

G. Discussion and possible action on Possible DNR Lands for Sale within the Watershed

Molinaro discussed the process legislative act requiring the DNR to sell land. A parcel of 40 acres of wetland located adjacent to the preserve in which the inlet stream meanders may be considered for sale. The process and timeline for review was discussed along with potential costs. Discussion continued with maintenance and management needs should the property be acquired. Molinaro requested funding opportunities and financing options be on the agenda for the upcoming Annual Meeting.

H. Closed Session [as per Wis. Statute §19.85 (1)(g) conferring with legal counsel concerning strategy to be adopted by the body with respect to litigation of cost-share agreement violations]

Molinaro read the reasons for entering into closed session. ***DeGidio moved to enter into closed session. Motion seconded by Kempel. Discussion included whether the Board will return to open session. Molinaro stated that if there are action items, they will be recorded in open session. Roll call vote: 6 ayes, 0 nays.***

DeGidio moved to enter into open session. Motion seconded by Kempel. Motion carried 6-0.

DeGidio moved to accept the recommendations made by our lawyer in regard to our cost-share agreement forms. Motion seconded by Gomez-Ibanez. Motion carried 6-0.

IX. Correspondence/Announcements

- 06/22/2016 Letter from Atty. Brantmeier to Thompson
- 06/24/2016 Email from Gene Kapsner on response to buoy placement
- 06/28/2016 Additions provided by Atty. Brantmeier for cost-share agreement documents.
- 07/05/2016 Mike Sabella requested placement of his name on the ballot for the 2016 election
- 07/06/2016 Mike Doman requested placement of his name on the ballot for the 2016 election
- 07/14/2016 Signed proposal for Willerup Bid

X. Adjournment

DeGidio moved for adjournment at 11:30 a.m. Motion seconded by Gomez-Ibanez. Motion carried 6-0.

Next meeting: Budget Hearing/Annual Meeting August 20, 2016, LRMD Board meeting September 17, 2016 (9:00 a.m. at the Oakland Town Hall).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary
Recorder: LAG

Date